



# A – E REPORTING

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Understanding the reporting process.



## Written Reports...

- Mandatory Commonwealth requirement
- Must be confidential
- Using 'plain English'
- Relative reporting A – E (Common Grade Scale)
- Year 1 – Year 10

## The Common Grade Scale

Grade	Grade Description
<b>A</b>	The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
<b>B</b>	The student has a thorough knowledge and understanding of the content and a high level of competence in the processes and skills. In addition, the student is able to apply this knowledge and these skills to most situations.
<b>C</b>	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
<b>D</b>	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
<b>E</b>	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

The common grade scale is what we **use to report** to parents. We assign grades to students after we make **professional judgements** on students' learning based on rich evidence. We get this rich evidence through **assessment**.

## Common Grade Scale

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<b>C</b>	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
<b>D</b>	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
<b>E</b>	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

## Understanding the common grade scale

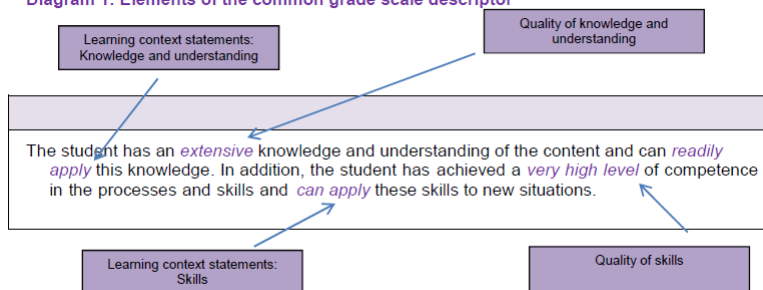
Each grade level describes three important elements:  
 the **learning contexts**,  
 the **quality of knowledge and understanding**,  
 and the **quality of skills**.

So, for the A grade descriptor, we need to make decisions in students' learning based on these three things:

- learning context statements — “readily applies knowledge ... to new situations”
- the quality of knowledge and understanding — “extensive knowledge and understanding”
- the quality of skills — “a very high level”.

## ‘A’ GRADE DESCRIPTOR

Diagram 1: Elements of the common grade scale descriptor



## Teacher Judgements...

- Gather a wide range of evidence – before, during and after learning.
- FOR – formative assessment. This occurs throughout the teaching and learning process to clarify student learning and understanding.
- AS - Students ask questions and use assessment feedback for new learning.
- OF – Summative: during a unit of work or at the end of a unit, term or semester, and may be used to rank or grade students.

\*Diagnostic, pre and post, anecdotal, moderation process (ARC)

## CHOOSING THE RIGHT GRADE

If a student receives a Grade C in the middle of the year and again at the end of the year they will be making progress.

Between the two reporting periods the student will have learned new knowledge and skills of a more advanced nature.

To receive a Grade C on the second occasion the student must have

*a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills*

in relation to this new and more challenging material.